



## EMPLOYMENT OPPORTUNITY

**Position Title:** Custodian

**Location:** Siksika Board of Education

**Employment Type:** Full-Time and Part-time opportunities may be available (contract)

**Salary:** Based on Custodian Salary Grid

### About the Role

The Siksika Board of Education is seeking dependable, detail-oriented Custodians to join our Facilities team. Our Custodians play a vital role in maintaining a clean, safe, and welcoming environment for students, staff, and visitors. This position is ideal for someone who takes pride in their work, values teamwork, and enjoys making a visible difference each day.

We are currently assessing team needs and have flexibility in how these positions are structured. We welcome candidates seeking both full-time or part-time work. We are hiring **immediately** and on an **ongoing basis** to meet the needs of our schools.

### What You'll Do:

- Work a flexible schedule as needed, including occasional evening or weekend hours for school events, emergencies, or seasonal cleaning.
- Perform routine cleaning tasks such as sweeping, mopping, dusting, and sanitizing throughout the facility.
- Assist in maintaining inventory of cleaning supplies and report when restocking is needed.
- Identify and report maintenance or safety issues promptly.
- Support cleaning and setup for school events and special functions.
- Maintain cleanliness in restrooms, classrooms, break rooms, and other high-traffic areas.
- Manage waste disposal and recycling in alignment with school policies.
- Perform weekly and rotational deep cleaning, including tasks beyond daily routines.
- Conduct thorough seasonal cleaning during holidays or slow periods, including floor waxing, window washing, and high dusting (e.g., vents, ceiling corners, top of shelving).
- Operate cleaning equipment safely and assist with room setup and furniture movement as needed.
- Respond to urgent or unexpected cleaning needs and maintain compliance with school safety protocols.

### What You Bring With You:

- A strong sense of responsibility and commitment to completing tasks thoroughly—not just the basics. You take pride in maintaining all areas, even the hard-to-reach ones.
- Grade 12 high school diploma (preferred), or equivalent experience.
- 1–2 years of custodial, janitorial, or facility cleaning experience in a school or institutional setting.
- WHMIS, First Aid, or custodial training is considered an asset.
- Physical ability to lift, bend, work from ladders, and operate cleaning equipment.
- Comfortable using tools such as vacuums, floor polishers, and safety ladders.
- A collaborative mindset and willingness to work as part of a supportive team.
- Clear Criminal Record Check (Vulnerable Sector) and Child Intervention Record Check.
- Reliable transportation to and from work.
- Flexibility in availability to meet changing school needs, including the possibility of non-standard hours

### How to Apply:

Please send your resume by email and include “Custodian” in the subject line.

**Email:** [workwithus@siksikaeducation.com](mailto:workwithus@siksikaeducation.com)

**We kindly ask that all questions be directed by email.** We're not able to respond to phone inquiries at this time.

**Application Deadline: July 4, 2025**

*We encourage early applications as interviews may begin before the deadline.*