



## EMPLOYMENT OPPORTUNITY

**DEPARTMENT:** SIKSIKA BOARD OF EDUCATION

**DATE POSTED:** November 14, 2024

**PRESCREENING:** November 28, 2024

**DEADLINE:** November 27, 2024

**INTERVIEW DATE:** November 29, 2024

**POSITION TITLE:** Family Liaison Siksika Outreach School

**SALARY:** Based on Experience & Training

**FULL TIME:** Contract basis

### DUTIES:

1. Collaborates and cooperates with Administration and the student support team (Counsellor, teacher, parent, Social Worker, and bus driver)
2. Builds a bridge of understanding and respect between Siksika Nation and the surrounding school districts.
3. Is a cultural resource for the school community in regards to First Nation issues, such as language, culture, and curriculum.
4. Provides a smoother transition for students between schools in regards to orientation, registration, documentation, and tracking.
5. Provides classroom support with mentoring, tutoring, academic and behavioral support.
6. Facilitates communication among students, staff, parents, extended family, school division, school and partner agencies, including Siksika Nation Administrative Departments, and Mental Health personnel, in order to advocate for the academic, social, emotional, physical and cultural needs of the Siksika student.
7. Submits a monthly report to the Siksika Board of Education highlights of school, student activities, and monthly attendance.

### MINIMUM QUALIFICATIONS:

1. Equivalent Certification in Counselling or Parent Support.
2. Must have a Class 4 or 5 Drivers License and reliable transportation.
3. Must have and updated Criminal Record Check and Child Intervention Welfare Record Check.

### OTHER FACTORS:

#### **Culture/Language:**

1. Must be familiar with the Siksika Language or culture and history.
2. Must be reliable and a positive role model for students and the community.

#### **Committee Involvement:**

1. Must be willing to work in a team approach with all educational personnel in achieving the goals and objectives of the Board.

**PLEASE SUBMIT RESUMES TO THE SIKSIKA BOARD OF EDUCATION OFFICE**

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**OR CALL 403-734-4028 FOR MORE INFORMATION**

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