

EMPLOYMENT OPPORTUNITY

DIVISION: SIKSIKA BOARD OF EDUCATION

DEPARTMENT: SIKSIKA EDUCATION

DATE POSTED: August 23, 2022

PRESCREENING: September 7, 2022

DEADLINE: September 6, 2022

INTERVIEW DATE: September 9, 2022

POSITION TITLE: SIKSIKA FAMILY LIAISON WORKER – PALLISER

SALARY: Based on Qualifications and Experience

FULLTIME: Contract Basis

DUTIES:

1. Collaborates and cooperates with Administration and the student support team (Counsellor, teacher, parent, Social Worker, and bus driver)
2. Builds a bridge of understanding and respect between Siksika Nation and the surrounding school districts (Provincial School Liaison)
3. Is a cultural resource for the school community in regards to First Nation issues, such as language, culture and curriculum
4. Provides a smoother transition for students between schools in regards to orientation, registration, documentation, and tracking
5. Provides support for Siksika Nation students through off-site visits
6. Provides classroom support with mentoring, tutoring, academic and behavioral support
7. May participate in field trips and class activities and outings
8. Facilitates communication among students, staff, parents, extended family, school division, school and partner agencies, including Siksika Nation Administrative Departments, and Mental Health personnel, in order to advocate for the academic, social, emotional, physical and cultural needs of the Siksika student
9. Submits a monthly report to the Siksika Board of Education on highlights of school, student activities, and monthly attendance

QUALIFICATIONS:

1. Must be reliable and a positive role model for students and the community
2. Grade 12 diploma or equivalent
3. Class 4/5 driver's license and own transportation
4. Must have current Criminal Record Check and Intervention Child Welfare check

PLEASE SUBMIT RESUMES

TO THE EDUCATION OFFICE C/O Roberta Olds, Human Resource Coordinator email

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Or call 403-734-4028 for more information