

# EMPLOYMENT OPPORTUNITY

DIVISION: SIKSIKA BOARD OF EDUCATION

DEPARTMENT: SIKSIKA EDUCATION

**DATE: August 11, 2021**

**DEADLINE: TBD**

**PRESCREENING: TBD**

**INTERVIEW DATE: TBD**

**POSITION TITLE: VICE-PRINCIPAL Siksika Nation High School**

**SALARY: Based on Salary Grid**

**FULLTIME: Contract Basis**

**DUTIES**: (Duties may include but are not limited to the following)

1. The Vice-Principal in the absence of the Principal, assumes all the responsibilities of the Principal except those which need Board approval.
2. Demonstrates effective oral and written communication skills.
3. Articulates the vision and mission of Siksika Board of Education.
4. Must be committed to following the policies, curricular and program priorities of the Board.

**QUALIFICATIONS**: (REQUIREMENTS, EDUCATION AND EXPERIENCE)

1. Master's in Education degree, curriculum or leadership; completed or currently enrolled in a Master Education.
2. Possess or eligible for Alberta Teacher Certification.
3. Commitment to lifelong learning and personal development.
4. Excellent skills as a teacher and instructional leader at school/division level.
5. The ability to work effectively with diverse students and parent groups.
6. Be willing to work collaboratively as a member of a professional learning community.
7. Have a working knowledge of different learning styles, delivery of IPP's, research-based teaching strategies and site-based management.
8. Strong interpersonal, communication, organizational, problem solving and conflict resolution skills.
9. Statement of Qualifications of the Teacher Qualifications Services (TQS).

**OTHER FACTORS**: (Culture/Language and Involvement)

1. Must be familiar with the Siksika language, culture and history.
2. Must have respect for Siksika cultural traditions and ensure its inclusion within the overall curriculum of the school within the school within the confines of the school standards as mandated by Alberta Education.
3. Must have current Criminal and Intervention Child Welfare Record Check.

**Committee Involvement**

1. Must be willing to work in a team approach with all educational personnel in achieving the goals and objectives of the Siksika Board of Education.

**PLEASE SUBMIT RESUMES TO THE SIKSIKA BOARD OF EDUCATION OFFICE**

**C/O ROBERTA OLDS, H.R. Coordinator, olds@sboc.ca OR**

**CALL (403) 734-4028 FOR MORE INFORMATION**

**\*\*\*P. O. Box 1099, Siksika, AB T0J 3W0\*\*\***

**[APPLY ONLINE AND UPLOAD YOUR RESUME TO SIKSIKAED.COM](https://www.siksikaed.com)**